

**EARLY LEARNING COUNCIL  
WORKPLAN  
Amended 03/03/09**

| Key Tasks   | Phase 1<br>Use state fiscal year basis:<br>July 1, 2008 to June 30, 2009   | Phase 2<br>7/09-6/13  | Phase 3<br>7/14-6/17                                   | Phase 4<br>7/17-6/18                    |
|---|--|---|--|---|
|   | Years 0-1 Deliverables<br>Design   | Years 2-4<br>Testing & Pilot<br>Launches                    | Year 5-8<br>Ramp<br>Up/Expansion                       | Years 9-10<br>Evaluation/<br>Refinement |
| Inventory unanswered questions or incomplete analysis   | Inventory completed  |   |  |   |
| <b>Design &amp; establish key governance and administrative processes</b> <ul style="list-style-type: none"> <li>• Early Learning Trust (allows private contributions for “early learning purposes”)</li> <li>• Special Fund sourcing (cf. ELC statute to confirm)</li> <li>• Council Administration (DOE)</li> <li>• Grant Administration (DHS) – including institutional criteria</li> <li>• Legislative reporting</li> </ul> | Process approval <ul style="list-style-type: none"> <li>• Get advice about ELC options and abilities</li> <li>• Consider new recommendations to the Legislature (<i>e.g., designees, staffing, professional dev., prior work and initiatives</i>)</li> </ul> | Processes in place  | Processes implemented                                  |   |
| <b>GOVERNANCE</b><br><b>Design Quality Assurance Monitoring and Evaluation Systems</b> <ul style="list-style-type: none"> <li>• For the classroom/home</li> <li>• For the system</li> </ul>   | Identify classroom/home quality requirements & design system measures & processes  | Communicate, train and implement requirements and processes | Continually evaluate & improve classroom/home measures | System evaluation and report            |
| <b>QUALITY ASSURANCE &amp; ACCOUNTABILITY</b>   |  |   |  |   |

|   | Years 0-1 Deliverables Design  | Years 2-4 Testing & Pilot Launches   | Year 5-8 Ramp Up/Expansion                    | Years 6-10 Evaluation/Refinement |
|---|--|--|---|----------------------------------|
| <p><b>Advocacy/Communications on Early Learning</b></p> <p>WHO IS RESPONSIBLE?<br/> COMMITTEE OF WHOLE?<br/> THE TO-BE-RECRUITED EXECUTIVE DIRECTOR?<br/> LEGISLATIVE ADVOCACY?<br/> CURRENTLY, NO COVERAGE PLAN - NEEDS ATTENTION TO BE SURE THIS PART OF THE PLAN IS COVERED.</p>   | <p>Complete a plan &amp; implement; Identify key messages and audiences</p>  | <p>Advocacy w/ demonstration pilot(s)</p>  | <p>Communicate progress</p>                   | <p>Communicate evaluation</p>    |
| <p><b>Direct Services to Keiki and Families</b></p> <ul style="list-style-type: none"> <li>Identify, analyze and prioritize at risk group: (<i>children who because of home and community environment, are subject to language, cultural, economic, and other disadvantages that cause them to be at risk for school failure.</i>)</li> <li>Define and size gap group</li> <li>Define and Plan for Special Needs</li> <li>Plan for family engagement</li> </ul> <p><b>DIRECT SERVICES</b></p> | <ul style="list-style-type: none"> <li>Define gap groups and special needs</li> <li>Plan at risk to gap group roll-out over 1-3 years</li> <li>Plan to serve special needs</li> <li>Coordinate with government agencies and departments to assure appropriate direct services</li> </ul> | <p>Implement early adopter demonstration pilot(s) (groups already working using innovative, etc., programs)</p> <p>Implement 1<sup>st</sup> priorities – at risk <b>children.</b></p> <p>Integrate special needs based on plan</p> | <p>Expand to gap group, according to plan</p> |                                  |

|  | Years 0-1 Deliverables Design  | Years 2-4 Testing & Pilot Launches  | Year 5-8 Ramp Up/Expansion                          | Years 6-10 Evaluation/Refinement |
|--|--|---|---|----------------------------------|
| <p><b>Qualified Professionals (e.g. teachers, aides, administrators, caregivers)</b></p> <ul style="list-style-type: none"> <li>• Outreach</li> <li>• Training (including maximizing instruction within UH system)</li> <li>• Incentives and compensation</li> </ul> <p><b>QUALIFIED PROFESSIONALS</b></p> | <p>Use existing capacity for outreach, training, etc. Identify and plan for:</p> <ul style="list-style-type: none"> <li>• outreach</li> <li>• training needs &amp; system improvements</li> </ul> <p>incentives &amp; compensation (NEEDS MORE WORK GROUP ATTENTION)</p>   | <p>Use existing capacity for outreach, training</p> <p>Implement incentives &amp; comp plan</p> | <p>Expand outreach &amp; training</p>               |                                  |
| <p><b>Capital Infrastructure</b></p> <ul style="list-style-type: none"> <li>• Identify homes and facilities for renovation/improvement (e.g. DOE, private and public community centers or learning centers, homes, etc.)</li> </ul> <p><b>FUNDING AND CAPITAL INFRASTRUCTURE</b></p>                       | <p>Identify and prioritize improvements based on ease &amp; costs</p> <p>Funding being addressed in legislative advocacy at state level, but also federal. Not yet finished looking at private funding potential, but have started this with others in early education community interested and active.</p> <p>Homes and facilities given temporary secondary priority during legislative session, but are listing our initiatives with those focusing on these infrastructure components of early learning (e.g. CDBG).</p> | <p>Implement <u>minor facility improvements</u></p>   | <p>Implement <u>major facility improvements</u></p> |                                  |

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|---|---|--|----------------------------|----------------------------------|
| <b>0-3 Expansion</b>  |   | Analysis, planning & initial launch  | Expansion                  |                                  |
| <b>Funding (private and public)</b> <ul style="list-style-type: none"> <li>Existing</li> <li>New</li> </ul> | Refresh analysis of existing funding <ul style="list-style-type: none"> <li>Current use is early learning</li> <li>Maximize existing funding sources for early learning</li> <li>Maximize Federal funding - use federal funds fully (e.g. CCDF) and seek other federal sources: Maximize current resources</li> </ul> Identify new funding opportunities <ul style="list-style-type: none"> <li>Public</li> <li>Private (Early Learning Trust)</li> </ul> | <b><i>ELC to “recommend the appropriate proportion of state funds that should be distributed to programs and services across the early learning system, to ensure the most effective and efficient allocation of fiscal resource within the early learning system.”</i></b><br><br>Plan & implement existing and new funding plans |                            |                                  |

|   | <b>Years 0-1 Deliverables Design</b>   | <b>Years 2-4 Testing &amp; Pilot Launches</b>   | <b>Year 5-8 Ramp Up/Expansion</b> | <b>Years 6-10 Evaluation/Refinement</b> |
|---|--|---|-----------------------------------|---|
| <b>Resources (Committees, Staff, Consultants, \$, etc.)</b> | <u>Propose Committees</u> <ul style="list-style-type: none"> <li>• Grants Processing/State Procurement Law</li> <li>• Trust Fund</li> <li>• Interagency (e.g. funding, systems, capacity)</li> <li>• Quality (classroom/home requirements and system evaluation)</li> <li>• Professional Capacity (e.g. outreach, training, rewards planning)</li> </ul> <p>Neighbor island travel for Council and Committees</p> <p>Hire Executive Director</p> <p>Analytical/facilitation support</p> <p>1<sup>st</sup> year report and plan</p> | <p>Training on classroom/home requirements</p> <p>Pilot demonstrations and 1<sup>st</sup> priority implementation</p> <p>Professional incentives &amp; implementation</p> | <p>Expansion to gap groups</p>    | <p>Evaluation and Report</p>            |