EARLY LEARNING COUNCIL
DRAFT WORKPLAN
Amended 10/13/08

Key Tasks	Phase 1 Use state fiscal year basis: July 1, 2008 to June 30, 2009 Years 0-1 Deliverables Design	Phase 2 Years 2-4 Testing & Pilot Launches	Phase 3 Year 5-8 Ramp Up/Expansion	Phase 4 Years 9-10 Evaluation/ Refinement
Inventory unanswered questions or incomplete analysis	Inventory completed			
Design & establish key governance and administrative processes • Early Learning Trust (allows private contributions for "early learning purposes") • Special Fund sourcing (cf. ELC statute to confirm) • Council Administration (DOE) • Grant Administration (DHS) – including institutional criteria • Legislative reporting	Process approval • Get advice about ELC options and abilities • Consider new recommendations to the Legislature	Processes in place	Processes implemented	
Design Quality Assurance Monitoring and Evaluation Systems • For the classroom/home • For the system	ID classroom/home quality requirements & design system measures & processes	Communicate, train and implement requirements and processes	Continually evaluate & improve classroom/home measures	System evaluation and report

Advocacy/Communications on Early Learning	Complete a plan & implement; Identify key messages and audiences	Advocacy w/ demonstration pilot(s)	Communicate progress	Communicate evaluation
	Years 0-1 Deliverables Design	**Years 2-4 Testing & Pilot Launches**	**Year 5-8 Ramp Up/Expansion**	**Years 6-10 Evaluation/ Refinement**
Direct Services to Keiki and Families 1. ID, analyze and prioritize geographic areas – high risk 2. Define and size gap group 3. Define and Plan for Special Needs 4. Plan for family engagement	Plan high risk to gap group roll-out over 1-3 years Plan to serve special needs	Implement early adopter demonstration pilot(s) (groups already working using innovative, etc., programs) Implement 1st priorities – at/high risk (not defined; needs attention to clarify; see Bill, page 8; let's have work plan mimic language of the Bill) Integrate special needs based on plan	Expand according to plan to gap group	
Qualified Professionals (e.g.	Use existing capacity for	Use existing	Expand	

teachers, aides, administrators, caregivers) 1. outreach 2. training (including improving UH system) 3. incentives and compensation	outreach, training, etc. Focus on access to existing capacity ID & plan for: • outreach • training needs and system improvements • for incentives & compensation Use federal funds fully (e.g. CCDF) and seek other federal sources: Maximize federal funding (LK has access to consulting services that can explain opportunities here) Maximize current resources	capacity for outreach, training Implement incentives & comp plan	outreach & training	
Capital Infrastructure ID homes and facilities for renovation/improvement (e.g. DOE, private and public community centers or learning centers, homes, etc.)	ID & prioritize improvements based on ease & costs	Implement <u>minor</u> facility improvements	Implement <u>major facility</u> improvements	
	Years 0-1 Deliverables Design	**Years 2-4 Testing & Pilot Launches**	**Year 5-8 Ramp Up/Expansion**	**Years 6-10 Evaluation/ Refinement**
0-3 Expansion		Analysis, planning & initial launch	Expansion	
Funding (private and public) 1. Existing	Refresh analysis of existing funding	~~Implement re-deployment of~~		

2. New	• Current use is early learning • Could be redeployed to early learning • Federal funding ID new funding opportunities • Public • Private (Early Learning Trust)	existing funding, as may be indicated for and by an individual funder or funding source (agency, etc.). Also, ELC to "recommend" per Act, see page 13, section 13 of the Act and use the language verbatim Plan & implement new funding plans		
Resources (Committees, Staff, Consultants, $, etc.)	Propose Committees • Grants Processing/State Procurement Law • Trust Fund • Interagency (e.g. funding, systems, capacity) • Quality (classroom/home requirements and system evaluation) • Professional Capacity (e.g. outreach, training, rewards planning)	Training on classroom/home requirements Pilot demonstrations and 1st priority implementation Professional incentives & implementation	Expansion to gap groups	Evaluation and Report

	NI travel for Council and Committees			
	Hire ED			
	Analytical/facilitation support			
	1st year report and plan			

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