

2010 Work Group Status Report Template

| Framework | | | |
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| Chairs/Members | Members: Lora Perry, Liz Chun, Keiko Nitta, Chris Jackson | | |
| December Retreat assignment (Charter) | Design a comprehensive early learning system framework that can be used as a roadmap for Hawaii, based upon existing successful state models and modified to meet the particular needs and circumstances of Hawaii. | | |
| Goals and Initiatives for 2010 | Goal | Initiative | Timeline/Deadline |
| | See above | Review existing framework models (Colorado, WA state, Miami-Dade) | August 2009 (ELC retreat) |
| | | Select elements based on ELC's responses to models | August 2009 (ELC retreat) |
| | | Identify additional elements based on requirements of ARRA/Head Start application and the Early Learning Challenge Grant application | December 2009/January 2010 |
| | | Identify strategies and activities based on previous work of ELC sub-committees and work being done or considered by key stakeholders | February/March 2010 |
| | | Vet draft document with variety of focus groups | March – (June) July 2010 |
| | | Revise document based on feedback | July 2010 |
| | | Convene key | August 2010 |

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| | | stakeholders' group for "final" review | |
| | | Review "final" draft with ELC and secure approval | September 2010 |
| | | Develop/design one page frame-work summary sheet | October 2010 |
| | | Secure ELC approval of one-page document | October 2010 |
| | | Duplicate copies | October 2010 |
| Meeting Schedule And Status Reports | January | 1.5.10: Discussed need to determine form and process to use in vetting document | |
| | February | 2.10.10: Distributed plan of action for framework development and an abbreviated draft of framework to Direct Services sub-committee for preliminary discussion purposes | |
| | March | 3.4.10: Work group session (Direct Services Sub-Committee) to solicit input on framework document (outcomes, strategies, existing and potential resources) 3.9.10: Solicited input from DOE 619 District Coordinators | |
| | April | 4.1.10: On agenda for DS committee meeting but did not have time to address at this meeting 4.16.10: Distributed at Eleu meeting (FCIL providers) to solicit feedback | |
| | May | 5.17.10: Reviewed/Discussed @ Eleu meeting (no addt'l comments provided; agreed w/ outcomes) 5.27.10: Discussed at HCYC Core Team meeting (document was shared; no feedback elicited) | |
| | June | 6.17.10: Reviewed/discussed at DOH/Early Childhood Comprehensive Services Strategic Management Team meeting (received feedback) | |

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| | 6.17.10: Reviewed/discussed at the Healthy Child Care Hawaii team meeting w/ pediatricians (feedback to be provided, if changes are needed to document) |
| July | Executed small purchase contracts received from DOE for consultants (Lily Bloom Domingo) who will facilitate meetings with stakeholder group and ELC and graphic design artist (David Kanaya) who will help with one-page framework document. |
| August | Planning meeting with consultant (LBD) pending. |
| September | <p>9.3.10: Framework reviewed @ CBC meeting (no comments received; not user-friendly)</p> <p>9.3.10: Planning meeting with consultant (LBD) re projected stakeholder and ELC meeting</p> <p>9.30.10: Meeting with consultant (LBD) – discussed revised format/content for presentation purposes (outcomes/indicators only for ease of discussion)</p> |
| October | <p>10.7.10: Meeting with consultant (LBD) and ELC Project Manager (N. Toledo) to review framework “desired outcomes & indicators for success” for final edits; planned presentation approach for ELC retreat on 10.21.10, as well as for HAEYC Leadership Symposium presentation (10.8.10).</p> <p>10.8.10: “What’s New with the ELC?” presentation by B. Peters and C. Jackson included sharing of current version of framework document – process of development and next steps. Positive feedback from audience.</p> <p>10.21.10: Facilitated discussion @ ELC retreat led by LBD around “Desired Outcomes and Indicators of Success”; approval of document with edits obtained; DS leadership empowered to continue work by adding “lens” to outcomes (equity, access, quality) and include high level strategies for ELC approval @ next meeting as basis for communication materials development.</p> <p>10.28.10: Debriefing session of ELC retreat (10.21) & discussion re next steps; focused on mock-up content and organization. Members tasked with bringing deliverables to next meeting on 11.1.10.</p> |

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| | <p>November</p> | <p>11.1.10: Continued work on mock-up (reviewed edits; strategies and philosophy). Discussed timeline to get work to graphic designer.</p> <p>11.3.10: Draft of brochure contents out to ELC for feedback by 11.8. Edited version to be presented by LBD at 11.18 ELC meeting.</p> <p>11.18.10: "Brochure" presented to ELC for final comments before sending on to graphic designer by 12.3.10.</p> <p>11.30.10: Feedback from ELC meeting incorporated into brochure draft</p> |
| | <p>December</p> | <p>12.2.10: C. Jackson met with D. Kanaya of dkanayadesign to discuss formatting and design options for brochure</p> <p>12.09.10: Draft mock-up shared @ ELC meeting; general consensus positive with feedback on verbage</p> <p>12.21.10: Made revisions to mock-up draft based on feedback from ELC meeting; phone call with D. Kanaya re changes needed</p> <p>12.22.10: Received revised mock-up draft from D. Kanaya for review; will send to D. Young to send out to ELC members before January ELC meeting</p> |
| <p>Resource Needs and Sources</p> | <p>See Service Contracts/Budget Items attachment</p> | |
| <p>Other</p> | | |