

ELC Direct Services Sub-Committee
Infant/Toddler Focus Group Steering Committee Meeting Notes
DOH/Kinau Hale Board Room
January 4, 2012

Welcome and Introductions

Chris welcomed the group and self-introductions were made. In attendance were: Jayne Arasaki, Mike Fahey, Cindy Hirai, Chris Jackson, Marja Leivo, Terry Lock, Mary Ann Nemoto, Keiko Nitta, Sherry Nolte, Melodie Vega, Shelley Weatherwax

Recap for New Members

Chris summarized why this group was originally convened and where we are in our discussions to date. Current focus is on planning for our April 12th and 13th onsite TA visit from Zero to Three Assistant Policy Director Barbara Gebhard and Senior Policy Analyst Cindy Oser.

Spring 2012 Onsite TA Planning

Group reviewed the November 29, 2011 TA conference call meeting notes which summarized our onsite planning thoughts so far. Attendees were generally in agreement with the planned agenda for both days. Discussion centered on whether we should vet the draft Strategic Plan with groups before April to prep stakeholders and to identify “hot topics” in order to be prepared for reactions at the Summit (e.g., “credential”, “early learning development standards”, etc.) In the end, it was decided that due to time constraints, and the fact that we are sharing this draft plan at the Summit because we want feedback about its content and priorities, we would continue on as we had originally planned. It was suggested that we add another column for “Policy Recommendations” to the plan format. The question was raised as to how this I/T plan would fit into the larger state master plan which is still to be developed. Further conversation is needed.

Matrix of Services

Group discussed the purpose of this document. The intent is for it to be an inventory of what currently exists for I/T services and, therefore, could serve as a planning tool for identifying gaps in services/system. It is not meant to be a resource directory of services similar to what STEPS community teams and other non-profit collaboratives have developed for parents and providers to better access services. The format for the matrix will be reorganized and sent out to groups/individuals to help populate it.

Summer 2012 Practitioner Summit

Shelley updated the group on a new schedule for the Summit (now looking at the week of July 30th) and current Office of Head Start resources available to support this effort. A smaller group of planners will need to begin exploring venues, speakers and resources soon. Koolau and Ala Moana Hotel were suggested as possible venues with breakout rooms for concurrent sessions.

Other Items

Marja shared the CLASP “Charting Progress for Babies in Child Care Survey” that she recently submitted on behalf of DHS Child Care Program Office. The survey can serve as an additional a planning tool around gaps in our system re services and supports for children, birth to three. May want to see what we can use from this survey to include into our draft strategic plan.

Chris shared 2 documents she found online: “An Early Childhood Education Infant/Toddler Career Map” and an “Infant/Toddler 2010-2011 Graduation Checklist for Honolulu Community College”. Sherry will be asked to share I/T offerings within the UH System at our next meeting.

Updates/Announcements

Our next ZTT TA conference call is scheduled for January 30th at 11 a.m.

Next Meeting

Attendees were polled for the next meeting date – it will be either February 2 or 3rd. Chris will confirm the next meeting date, and will get January’s meeting notes, a February meeting agenda, and a revised strategic plan draft out before the next meeting.